

Western State Hospital LHRC  
103 Valley Center Drive, Staunton, Virginia  
January 27, 2020 at 9:30am  
Approved Minutes

LIST MEMBERS PRESENT: Sherri Zehr and David Paulk

LIST MEMBERS ABSENT: Karen Cochran, Teresa Bouthillier

CALL TO ORDER

Ms. Zehr called meeting to order at 9:38am. Welcome committee members.

MINUTES

December 2, 2019 minutes postponed for approval until a quorum of members is present.

PUBLIC COMMENTS: None

ADVOCATE ANNOUNCEMENTS

- Changes to the Abuse and Complaint portions of CHRIS will be deployed in early January, 2020. Changes include the addition of a field for the name of the person completing the CHRIS entry (located on the Allegation and Complaint tab) and a system generated timestamp for the date of investigators final report (located on the Investigation tab).
- Two interns have been assigned to Region 1 as part of our internship program. Interns are likely to shadow OHR staff to site visits and will be introduced to providers at that time. Interns will not conduct solo site visits.
- LogistiCare Issues – Call 866-246-9979. You can also fill out a complaint form for non-emergency transportation and send it to:
  - LogistiCare Solutions, LLC  
Attention: Quality Assurance  
7443 Lee Davis Road, Suite 200  
Mechanicsville, VA 23111

If your request for transportation services is denied, you have the right to appeal that denial. More information can be found at <https://wecare.logisticare.com/>

AGENDA ITEMS/NEW BUSINESS:

- Resignation of Tina Stelling. Vote of new chair will be postponed until a quorum of members is present.
- Ms. Zehr would like the committee to consider meetings occurring every other month.

NEXT MEETING – February 24, 2020 at 9:30am at 103 Valley Center Drive, Staunton, Virginia.

MEETING ADJOURNED – Motion made to adjourn by Ms. Zehr seconded by Mr. Paulk.

Meeting adjourned at 10:43am.

These Minutes were transcribed by Artea Ambrose, Human Rights Advocate.